

GSCA minutes for January 21, 2026

OPENING:

Present: Marilyn Geater, Cheryl McNeil Annette Lorek, Barb Hague, Bill Greig Judith Madsen, Luanne McCollum

Regrets or absent: Anne Havard

Amendments to Agenda: None

Approval of Agenda: Approved

ONGOING BUSINESS:

1.) Landscaping of entrance area - will start mid-March with Sue Baran who will begin by bringing in earth, mulch and plants appropriate to the area, rocks

2.) New signage will be established after the garden is in place. BILL has offered to help with the placement of posts for signs. Design of signs to be discussed

3.) Contingency Fund: Cheryl has moved \$40,000.00 into contingency fund. Using the Strategic Planning format it was determined that the fund should contain \$45,000.00

4.) Concerns about oven temperatures has been dealt with and is likely a user issue around the use of the convection vs. traditional ovens

5.) Fridge temperatures to be recorded regularly on chart

OLD BUSINESS:

1.) As the AED is self explanatory a demonstration of its use was considered unnecessary. BARB will contact all user groups to confirm that members should be able to put their phone on speaker in order to receive 911 instructions.

2.) PHC contract. CHERYL has the draft of a basic contract and to this will be added added the understanding that any "extras" will be billed separately.

3.) 2 new tables have been donated by PHC and the suggestion will be made that if there is money left from their initial \$500 fund they purchase memory foam pads for the chairs covered in plastic that can be wiped clean.

4.) Potholes in driveway entrance and exit filled by MARILYN

5.) JOHN's List: BILL has offered to step into John Peirce's maintenance role as his schedule allows. To date; WIFI and electrical panels have been updated.

- Outside security lights over ramp need to be reset and this is in process with Ryan of Avalon Energy CHERYL

6.) Water issues MARILYN will contact Aquality for estimates for dealing with regular up keep of filters and the required 5 year water test. Ken Manninen will continue as a backup water resource person until Aquality is on board.

GSCA minutes for January 21, 2026

7.) **WEBSITE: BILL** will contact Kamraan as to how we can up date the webiste so that it is user friendly for all cell phones

8.) AGM SUNDAY, MARCH 29, 2026 AT 10:00 AM

- Nomination committee continues to look for new members. Appointees BILL GREIG, JUDITH MADSEN, LUANNE MCCOLLUM, ANNE HAVARD to be elected and voted in at this time.

NEW BUSINESS:

1.) Need for new floor in the cupboard storage area. CHERYL will apply to Nanaimo Foundation for a grant to be used for covering this cost. Estimates needed.

2.) Replacement of ceiling in large room TABLED until late spring. BILL

3.) MARILYN - invitation to Wanda Borley and John Peirce to attend the AGM in March where they will be recognized for their service to the GSCA

REPORTS:

Marilyn Geater, President: embedded in minutes

Cheryl McNeil, Treasurer:

The PHC deposit for January is still outstanding, \$2435.00, which will increase the chequing account to \$18848.50

Community Partner Package - \$16,413.50

Business High Interest Savings - \$5317.81

Project Donations - \$197.72

GIC Community Cashable - \$21,012.42

GIC Community Cashable - \$20,000.00

Available cash is \$24364.03 (with PHC deposit) and \$41012.42 contingency fund.

Annette Lorek, Rentals and Communications: - Gabriola Players held accountable for changes in their schedule.:

Gabriola Players have provided a tentative schedule for the year. They will let us know about the week of June 21 when their play conflicts with an art show. Discussion of contract and financial payments to be had once their schedule is finalized.

Annette to provide monthly/weekly PHC schedule to Cheryl for billing purposes.

- ANNETTE AND JUDITH will provide guided tours through the Rollo to new or potential users of the facility.

Bill Greig, Maintenance:

GSCA minutes for January 21, 2026

- cleaning of storage cupboard and locker BILL/MARILYN. LUANNE has some hanging file cabinet folders to donate.
- First Aid Box in need of updating or replacement. CHERYL will purchase one
- plant based salt for icy ramps in stock
- received keys from John

General Discussion:

- Kaamran is considering holding chess tournaments at the Rollo centre.

ADJOURNMENT: 11:37

Next Meeting Wednesday, February 18, 2026 at 10:00 am