

FINAL MINUTES FOR OCTOBER 16/24 GSCA MEETING

1.OPENING: in camera meeting 10:11 AM

Present: Kaamran, Annette, Wanda, Jenny, John, Cheryl, Barb (late)

Regrets: Marilyn

2. Amendments to Agenda: Annette/John 3. Approval of Minutes:
Wanda/Annette

ONGOING:

a.) GRANT APPLICATIONS - KAAMRAN roof under assessment. JOHN
March 25

b.) SIGNAGE - MARILYN - awaiting date for installment

c.) CISTERN - JOHN CanWest tanks methodology , Ecoli in unfiltered
water, KEN will continue frequent testing ie. monthly samples to Island
Health

NEW BUSINESS:

a.) Sexual and Gender Diversity:

-create a comfort level within GSCA leading up tp AGM with a diversity
clause

inserted in Bylaws.

- **KAAMRAN**, ANNETTE, BARB to decide on language for bylaws. Use
“Living

OUT Visibly & Engaged” (Community Response Network) Horst Backe,
M.N., Jan 3, 2023

b.) Floor Waxing and Scrubbing:

- Sean has been asked to do waxing and scrubbing but as yet has not

responder with price and date. **JENNY** will follow up.

- Estimate previously given by KIM was \$1000.00

c.) Elder College **WANDA** indicates that they are interested in presenting on Gabriola -**ANNETTE** will check Calendar for availability of space at Rollo

REPORTS:

President: Kaamran - Fire Safety Report

- one extinguisher out of commission to be replaced or serviced
- fire detection needs improvement
- WANDA:** RDN needs to provide an extinguisher for generator
- WANDA:** undertakes to provide a **FIRE SAFETY PLAN** which will include signage for a Muster Station Plan - suggested area in Commons corner of parking lot
- JENNY** will replace bulb in EXIT sign.

Vice President: WANDA: AED battery monitoring

Treasure/Membership: Cheryl Balance = \$30,000.00 down from last year due to additional expenses incurred in 2024

MOVED AND SECONDED BY CHERYL/KAAMRAN - **CARRIED**

- it was recommended that the Treasure's Report be moved to the top of the Agenda (**BARB**)

Rentals: Annette - user groups have booked their spaces for 2025
Supplies and Cleaning: Jenny

Maintenance: - JOHN replacement screen for window in large room

GENERAL DISCUSSION:

- roughly 350 people through the Rollo during Studio Tour involving 7 Palette People members
- Membership should be an ongoing as per a promotion for the Rollo Centre and we should be clear in our direction.
- numbers are not up to Pre COVID numbers

- recruitment of numbers will add to success in grant applications and provide a larger pool for board member selection

- need for more advertising to indicate to public the purpose of the Rollo Centre **OPEN HOUSE: ANNETTE / BARB** to address above. Possibly in February 2025

STRATEGIC PLAN ASSET CHART

- see email copy sent October 16/24

- Maintenance and Replacements Costs: Appliances: WANDA/CHERYL

AV Equipment: KAAMRAN

Windows: JOHN

Floor: KAAMRAN

General Building Maintenance: CHERYL Grounds:

Furnishings: ANNETTE

JOHN will coordinate all of the above.

Have information to him by the First week in November

Adjournment : 11:22AM