

## September 20/25 GSCA Minutes

### OPENING: 10:10

Regrets: Luanne McCulloch

Present: Marilyn Geater, Cheryl McNeil, John Peirce, Bill Greig, Annette Lorek, Anne Havard, Barb Hague

Amendments to Agenda: none

Approval of Agenda: Approved

Approval of Minutes from GSCA August 20/25 meeting: Accepted as Written

### ONGOING:

- 1.) Raising of the Roof Event Saturday, September 20/25 1:30 - 3:00 to take place
  - thank you to donors, New Horizons and Nanaimo Foundation, Velson Homes, Stevo's Roofing, Guy and Tina Velson for creating the video
  - Tea and Cake served with Anne and Judith hosting the table
  - Judith will do a painting demonstration.
  -

2.) Shredding opportunity is too expensive to follow through with and will not be held in Rollo parking lot. Rotary in Nanaimo is hosting a similar event.

3.) **AED (CHERYL)** demo is waiting to hear back from firehall. It was suggested that in conjunction with this event other Safety features applicable to the Rollo site will be brought forward at this time.

**BILL** will investigate what is required in the way of safety expectations.

### OLD BUSINESS:

1.) Final report on new roof has been received . **JOHN** will forward an electronic copy of the report to **CHERYL** and it will eventually be available on the website.

2.) Website is being updated by Wanda Borley. Please advise her of any problems you may have accessing information on the present website.

### NEW BUSINESS:

1.) Draft of rental agreement (contract) with PHC is in effect through to December 2025 and after this will be renegotiated and updated if necessary. **(CHERYL)**

- a lawyer will be engaged to validate the contract .

- contract will be reviewed every 3 months (PHC does not rent on statutory holidays.

-(in order to standardize rental rates so that they reflect annual cost of living increases the following motion was voted on:)

**MOTION:** GSCA will review the hourly rental rate in June of each year and establish a minimum 3% cost of living increase effective each September. (CHERYL/ANNE)

### REPORTS:

Treasurer: **CHERYL**

Community Partner Package	\$24,575.17
Business High interest Savings	\$5,023.33
Project Donations	\$172.42
GIC Community Cashable	\$21,012.42

- Cost of roof approxiamtely \$44,000.00
- PHC will be sent a bill to prepay rental fees

#### **Communications/Rentals: ANNETTE**

- articles written for Sounder are responsible for increase in rentals and inquiries about rentals.
- cost of a digital printer to be investigated.

#### **President: MARILYN**

- will support the Hospital Foundation and GIRO in their requests for Grants.
- acknowledges the successful completion of the new roof on the Rollo facility.
  - doors were painted by Marilyn
  - an idea for another upgrading project might be the installation of solar panels
  - a member of the Gabriola Garden Club has been approached to create a design for the front garden between the entrance/exit signs

#### **Supplies/Cleaning: MARILYN/CHERYL/JUDITH**

- System for communicating with Cleaner (Sean) has been established by CHERYL so that he can indicate when new supplies are needed. He is under contract.
- **JUDITH** will collect supplies in Nanaimo when Cheryl cannot
- DEEP CLEAN last done in Fall 2024 will be scheduled for January 2026 with dates to be prearranged with Rental Coordinator (**ANNETTE**)
- wet floor signs have been purchased and should be used.

#### **Maintenance: (JOHN/BILL)**

**MOTION:** JOHN /BILL are to ask the Commons about their intentions about caring for the hedge between the Rollo parking lot and the Commons property. (CHERYL/ANNETTE)

- wooden ramp anti-slip material has been installed.
- new wooden sign posts considered after the garden design and cost have been received and viewed and discussed.
- well-head has been protected and marked.
- MARILYN** will send **BILL** documentation about our rights re: Parking Lot

**ADJOURNMENT: 11:20 October Meeting, WEDNESDAY, OCTOBER 15TH 10:00 AM**

