

## Minutes - GSCA Board Meeting

July 19, 2023

1. **Opening of the in camera meeting:**

Kaamran opened the meeting at 10:07

**Present:** Wanda Borley, Kaamran Hafeez, Kim Kristiansen, Ken Manninen, Cheryl McNeil, Richard Strachan

**Regrets:** Jenny MacLeod, Debbie Marshall

2. **Amendments to agenda:** - move GSCA planning session from New Business to Discussion

3. **Approving the agenda:** Ken/Kim - **carried**

4. **Approving the Minutes from June 21, 2023 Board Meeting:** Wanda/Kim - **carried**

5. **Matters arising from the June 21, 2023 Minutes:**

ONGOING:

1. Planning (Ken)

- Expenditure List additions? (all) - nothing to add

- Kim was to get a second quote for roof repair. Pacific Sierra Roofing quote for roll on instead of torch on roofing that Stevo's Roofing quoted, was \$18,900. Stevo's previous quote was for \$17,751.

- Kim to get quote for metal roof from Stevo's Roofing. Kim has not heard back and will follow up with Stevo's for quote. Remaining life of roof estimated by Stevo's Roofing to be 3 - 4 years.

- Cheryl was to research availability of grants for roof repair or replacement. The deadline for 2023 RDN community grants was the end of April.

**TO DO:** (Richard) will contact Vanessa Craig (RDN Director) to see if funds still available that GSCA may be able to access.

2. Correspondence (all) - none

3. Debbie will be meeting with other Gabriola organizations to gauge their educational needs to assist in developing a strategy for seniors education on Gabriola. Any updates? - **CARRIED FWD**

CURRENT:

1. Wanda is expecting a response from RDN in early July regarding renewal of license of use agreement. - Still awaiting RDN board approval either at July or September meeting.
2. Progress on Sounder Ad inviting new groups to join Rollo (Richard) - **in progress**
3. Policy Document Review (*Membership fees*) (all directors) - review of policy document posted on our website. Current wording is approved.
4. Wanda was to contact Penelope to discuss the possibility of her forming a line dancing member activity group that could cover her costs as an instructor outside of the annual membership fee. Still waiting for meeting.
5. Progress on Contract for Janitorial Services (Kim) - **done**
6. Ken was to fill potholes in Rollo driveway with road crush - **done**
7. Kim was to inquire of VIHA impact of pets in building on VIHA kitchen registration - VIHA advised that dogs are permitted in the building, but not in the kitchen  
**MOTION (Richard/Kim)** - Pets associated with a rental will be allowed in Rollo in accordance with GSCA policies. **defeated (2 in favour, 4 opposed)**
8. Meeting with PHC update (Kaamran) - re. request for new building; also discuss Meals on Wheels access to Rollo kitchen and cooling centre agreement. There has been no response from Brenda Fowler about the cooling centre agreement. Brenda advised PHC would be working with meals on wheels to address access to the Rollo kitchen.  
**TO DO (Kaamran)** - Kaamran will contact Brenda about a possible meeting about a new building and will be accompanied by Richard.
9. Lawn maintenance contractor (Kim)  
**Request to modify motion from June 21/2023** - Kim will contract Gabriola Lawn Care and Services to cut and trim Rollo grounds every 3 weeks for 2 hours plus the \$30 site/tool fee per visit from September through June - modified motion as follows:  
**MOTION (Kim/Ken)** Gabriola Lawn Care and Services will maintain the Rollo grounds every 3 weeks for 2 hours plus the \$30 site/tool fee per visit from September through November and March through June. Grounds will be maintained only once monthly from December through February. This includes yard waste haulage up to 20 litres per visit. **carried**
10. Request to move SUSO from Saturdays to Fridays (Kaamran) - Palette People did not agree to switch their Friday session with SUSO's Saturday session. The Parkinson's Group has agreed to give up their time slot and are currently looking for a suitable alternate time. Palette People will be clear of Rollo by 12:30 on Friday's as per the GSCA scheduling protocol.

**TO DO: (Ken)** - send communication to the leaders of Gabriola Quilters and Duplicate Bridge alerting them of the possibility that SUSO will be contacting them requesting they move to accommodate SUSO desire to move their Saturday session to a week day.

6. **New Business:**

1. EV plug in for Rollo (Kaamran) - the cost of installing an Electric Vehicle charging plug is prohibitively expensive.

**MOTION (Cheryl/Kim)** - Kim will install a lock on the outside plug. **carried (1 abstention)**

7. **Reports:**

1. Treasurer/Membership – The janitor requested a T4A receipt for her work at Rollo. This was filed with CRA and will be filed annually. The annual GSCA T3010 form was submitted to CRA. Another submission will be required at the end of the year due to year end having been moved.

chequing - \$22,240.30

savings - \$218.86

GIC - \$20,000

# of members - 127

**MOTION (Wanda/Ken)** - Accept the financial report as presented. **carried**

2. Maintenance/Supplies - Supply level are good. Wanda picked up some supplies this week. Larry Roberts completed the patching and painting of the floor in Hagan's Hideout (locker storage area). Howard Houle did a VIHA water sampling for Kim.

3. Secretary/Communications - Steve Ricard donated a load of driveway crush for Rollo. **TO DO:** Wanda will provide Ken with a thank you card for Ken to send to Steve on behalf of the board.

Ken provided feedback to the Gabriola Health and Wellbeing Collaborative steering committee about perceived reason for poor participation of member groups and suggested that relevance may be an issue along with the scope of the group having grown too large. Ken clarified the feedback was not from the GSCA board.

8. **General Discussion:**

1. Is the board of directors elected to make decisions they feel is in the best interest of the direction of Rollo/GSCA or to represent the preferences of members? (Kaamran). - The majority of directors present felt the board is elected to exercise the will of the members though it was recognized there were situations where the board made executive

decisions without consulting members. This position is supported by the bylaws and expectations of BC Societies.

2. Strategic Planning Session Update - Ken has been working with a Rollo member with experience in strategic planning and facilitation to develop the session. A facilitator would be hired for up to two, one day sessions to be held at Rollo, likely in October. Participants will consist of directors, activity group representatives and subject matter experts to be identified by the board. The session would address threats and opportunities for addressing GSCA goal #1 **‘To provide a public amenity with a focus on seniors by establishing, administering and maintaining a multi-use recreational facility within the community of Gabriola.’** Criteria would be developed that would be used by the board in addressing the identified threats and prioritizing the opportunities. Yet to be decided is if any non-members would be invited to participate, such as ongoing renter group reps, how many members would be invited and the date of the session(s).

9. **Meeting adjourned by Kaamran at 12:04.**