

## **JUNE 18 DRAFT MINUTES GSCA**

### **OPENING: 10:04**

Present: Marilyn, Kaamran, Jenny, Cheryl, John, Barb, Annette  
Regrets: Bill

Approval of Agenda: John/Annette  
Approval of Minutes May 21/25: Jenny/Cheryl

### **ONGOING:**

1.) Roof - replacement to start second week of July and will take approximately 5 weeks with little disruption for user groups. PHC has been informed  
-Contract has been signed by Marilyn with Velsen homes and first withdrawal received and paid. Account at Arbutus is set up in Bill's name  
- Cheryl and Marilyn to meet with accountant June 19 at which time Cheryl will enquire about the feasibility of recovering 50% of GST.

2.) letter of acknowledgement has been sent to Nanaimo Foundation and the grant money has been received (see Cheryl's report)

3.) Communications Team consists of Annette who will cover Social Media aspect, Barb will handle any written communications and Marilyn will oversee and coordinate the team

4.) Documentation from MOTI indicates that the parking lot is ours to manage. 21 spots are necessary for the Rollo building itself. Because of this limitation a suggestion for a Wellness Park has been withdrawn.

**MOTION:** Due to zoning, ALR restrictions and agreements with MOTI it has been determined that it is not possible to construct a second building on GSCA property. **CARRIED UNANIMOUSLY**

- Jenny suggests a meeting with PHC with this information
- Thanks to Marilyn for her research into this possibility

### **CURRENT:**

- 1.) Rental rate changes **tabled** until July due to time constraints at this time
- Annette has researched rental rates for other rooms available on the island as a comparison for the following possible changes:
    - rates have not changed for many years
    - suggested increase of \$5 per hour (\$15/hr for small room and \$20/hr for large room)
    - no charge for clean up or set up time
    - 3 month notice to user groups.
- 2.) Marilyn suggests of establishing an Alumni of Board members to step in as needed to maintain a solid background for board personnel. recreation of new board members is in process.

### **NEW BUSINESS:**

- drafting a budget for 2025 will give us an idea of where we stand
- concern for GSCA dependency on on month to month rental as seen with PHC
- concern with cancellations by the Gabriola Players
- **JOHN** will use Strategic Plan to establish a possible amount to be held as a Contingency Reserve

**REPORTS;**

Cheryl: \$13,000.00 received from the Nanaimo Foundation Grant for the roof.

**CHERYL - AED**

- the defibrillator pads need to be compatible with the ambulance pads. And our present and the replacement AED and pads were not compatible.

When a patient is switched over to the ambulance AED the pads go with them...and the EMT's leave their set at AED location.

- requested a new quote which I may have by tomorrow...if not I'll call and ask AED Advantage if they can expedite the quote/invoice.

- AED Gabriola Auxiliary Grant Application **JENNY/CHERYL** (Handling Heart Emergencies with Modern Defibrillator) Requested \$1500.00

Next meeting Wednesday, July 16th 10:00 am

ADJOURNMENT: 11:00 AM

Meeting followed by Guest speaker Jeff Malmgren from the Health Care Foundation