

## Minutes - GSCA Board Meeting

December 13, 2023

### 1. Opening of the in camera meeting:

Kaamran opened the meeting at 10:04

**Present:** Wanda Borley, Kaamran Hafeez, Kim Kristiansen, Ken Manninen, Cheryl McNeil, John Peirce, Richard Strachan

### **Regrets:**

**Guest:** Darla Jamieson will join the meeting from 11:00 to 11:45 to facilitate the ongoing process started at the October 15th strategic planning meeting.

2. **Amendments to agenda:** add membership and new building to new business;

3. **Approving the agenda:** - (Ken) **carried**

4. **Approving the Minutes from November 15, 2023 Board Meeting:** - (Wanda) **carried**

5. **Matters arising from the November 15, 2023 Minutes:**

### ONGOING:

#### 1. Planning (Ken)

- additions to planning expenditure wish list? (Ken) - none

- John was to take the lead in defining the riparian zone on the Rollo property as well as options for changing the septic field. - learned that PHC had already had the area assessed by a consultant and there is room for a new building that will not impinge on the current Rollo septic system.

- Darla Jamieson will facilitate a strategic discussion about decision criteria with the board from 11:00 to 11:45 see general discussion agenda item

#### 2. Correspondence (all) -

- Wanda and Cheryl were to clear the entrance foyer of extra furniture and chairs as requested by the Garden Club. **done. TO DO (Ken)** - notify members of the need to keep the foyer clear. **TO DO (Kim)** - check with fire hall regarding requirement by fire chief to keep exit clear and appropriate signage.

- a reply was received from Palette People regarding the board's proposal to change their Rollo scheduled time (attached) **TO DO (Kaamran)** redraft response from board instead of from president.

- minutes from Gabriola Commons Trustees of a meeting regarding homeless encampment on Commons & Village land (attached) - **TO DO (Ken)** advise to correct misinformation that Rollo is a designated daytime warming shelter.

3. Lawn maintenance and snow removal contractor arrangements? (Kim) - **TO DO (Kim)** - to touch base with lawn maintenance and snow removal contractors.

## CURRENT:

1. Nominations committee update (Ken/Cheryl) - Judy Yendole of Spinners and Weavers has joined nominations committee. First communication to members to was sent out on December 11th.
2. Wanda and Ken were to provide access to board members to shared Google drive - Wanda has done so. Ken will be providing access shortly.
3. Kim was to work with Judith Madsen concerning LED lighting in large room - Kim has met with Judith and will be contracting Ian Betmanis (electrician) to complete the work.
4. Report of reviewing archived Rollo files at museum (Ken) - There is no covenant on the Rollo property. There is no letter on file from the donator of the land about mandated uses. The coverage in the local paper stated the land was donated to house the GSCA new clubhouse.

## 6. New Business:

1. Kim stepping down from Board (Kim) - Kim will be stepping down at the March AGM. **TO DO (Kim)** - contact local contractors about their interest in taking over maintenance of the building and will report back to the board.
2. Membership (Richard) - A proposal for expanding membership and eliminating the annual membership fee was provided for consideration by the board.
3. New Building (Richard) - **TO DO (Richard)** - develop Memorandum of Understanding with PHC and Gabriola Players to further explore the concept of a new building on the Rollo property.

## 7. Reports:

### 1. Treasurer/Membership –

chequing - \$27,625.11  
savings - \$219.61  
GIC - \$20,000  
# of members - 139

**MOTION ( Wanda )** - Accept the financial report as presented. **carried**

8. **General Discussion:**

1. Development of criteria for Board decision making (Darla Jamieson) - Darla kicked off ongoing facilitation with board.
2. A meet and greet with the PHC board took place after the meeting.

9. **Meeting adjourned by Kaamran at 11:50.**