

GSCA MEETING MINUTES

WEDNESDAY, November 19, 2025 10:00 AM

OPENING:

Present: Marilyn Geater, Bill Greig, Anne Havard, Judith Madsen, John Peirce, Annette Lorek

Regrets: Barb Hague, Cheryl McNeil

Amendments to Agenda: None

Approval of Agenda

Motion to Approve Minutes of Oct.15/25 (Judith/John))

ONGOING:

1) Landscaping for front area between sign posts update (Judith).

The Board viewed the planting plan and discussed proposed signage. This is an ongoing discussion.

2) Establishing an amount for a contingency fund for GSCA (Marilyn).

Details in President's report. The Advisory Council suggested either a regular percentage or revenues or a lump sum deposit at specified intervals. The Capital Plan suggests an Asset Reserve amount of \$45,000 for replacement of assets. John will review the plan and report back. Marilyn will provide further information from the planning framework.

Motion: Judith suggested we purchase a \$20,000 GIC with money in the chequing account. Approved (Judith/John)

OLD BUSINESS:

1) AED demo update (Cheryl) – tabled.

2) PHC contract update (Cheryl) - tabled.

Annette will provide Cheryl with the latest PHC schedule as input.

3) PHC \$500.00 donation for purchase of equipment.

We suggested 2 new 6-foot tables. Judith stated that in addition to the above, PHC has additional funds and may also buy the Rollo Centre a new TV. She added that the small room requires two more lights, which PHC may also purchase.

4) Response from Christine at PHC as to their lack of timely communication - (John). Details in President's report.

**5) Signing of new contracts for Phoenix Landscaping and snow removal.
(Marilyn).**

Details in Maintenance report.

6) Salting of ramps (John). It was noted that snow should also be removed from the metal mesh on ramps and that the “salt” be made from a plant product (beets) as standard salt products destroy concrete. A bucket of “salt” inside the door and a shovel will be provided to deal with icy areas.

7) Website update (Cheryl) - tabled. Wanda has done a great job; however, the rental agreements require updating.

NEW BUSINESS:

REPORTS:

President: Marilyn.

Printed copy attached.

Treasurer: Cheryl

\$5000 will be deducted from the chequing account for the garden. Motion accepted
(Judith/Anne)

Communications/Rentals: Annette

Discussion about Gabriola Players blocking access to cupboards with TV, electrical panel. John will speak with them about it. It was suggested a letter be sent or at least documentation of the conversation should be done.

Supplies/Cleaning: Cheryl/Marilyn – tabled.

Maintenance: John/Bill

Maintenance report attached. Additional comments on numbered items below:

1) Kitchen: John will forward VIHA email to Marilyn, who will liaise with them re kitchen inspection. Also, the soap and rinse cycles of the dishwasher have been adjusted.

3) Security lights over ramps: Timer may need resetting. John and Bill will investigate.

4) Dropped ceiling in large room: Bill will assess the condition of the ceiling and report on need for replacement.

Additional item 7) Keys: Marilyn would like a list of all keys and matching doors. Cheryl has purchased a lock box. John to coordinate with Marilyn.

Secretary: Barb – tabled.

GENERAL DISCUSSION:

1) Concern from Palette People who found the floor very wet Tuesday, Nov. 11/ 9:30am. Bill suggested janitor put out “wet floor” sign. It was also suggested he wring out the rinse mop on the final pass in order to dry the floors better.

2) Possible source of funds through Recreation Society suggested by Bob Weenk – tabled.

ADJOURNMENT: 11:30am.