

Minutes - GSCA Board Meeting

November 15, 2023

1. Opening of the in camera meeting:

Kaamran opened the meeting at 10:01

Present: Wanda Borley, Kaamran Hafeez, Kim Kristiansen, Ken Manninen, Cheryl McNeil, John Peirce, Richard Strachan

Regrets:

2. **Amendments to agenda:** additions to new business: (6) December meeting; (7) Piano donation; (8) Meeting with Gabriola Auxiliary for Island Healthcare Society
3. **Approving the agenda:** - (Wanda) **carried**
4. **Approving the Minutes from September 20, 2023 Board Meeting:** - (Cheryl) **carried**
5. **Matters arising from the September 20, 2023 Minutes:**

ONGOING:

1. Planning (Ken)

- Impressions & key learnings from October 18th planning session. Key comments from directors included:

- understanding the process/structure was difficult & painful
- good introduction to planning process though facilitator's approach was convoluted
- identified needs were important
- compliance with bylaws and regulations important
- understanding of availability space & time important
- still outstanding questions
- there are issues to be addressed about building another structure like septic and riparian zones
- still unclear how to accomplish to objective of the meeting
- good cross section of members in attendance
- just the start of the process and need to keep at it to achieve both the development of criteria for assessing initiative coming to board and what members see should be GSCA's focus
- there are many things that could be done under the auspices of our current goals but what should be done?
- **TO DO (John)** - John to take the lead in defining the riparian zone on the Rollo property as well as options for changing the septic field.

- Path forward resulting from planning meeting - **Motion (Ken)** Darla Jamieson will work with board to continue to develop the criteria for assessing initiatives.
carried

2. Correspondence (all) - letter received from Palette People requesting assignment of large room Tuesday afternoons (see new business)
 - Garden club have requested that entrance foyer be cleared of extra furniture & chairs so more room as participants arrive. **TO DO (Wanda/Cheryl)** de-clutter entrance foyer
 - request from Palette People for replacement of all lights in meeting rooms with LED lights (see new business)

CURRENT:

1. Nominations committee update (Ken/Cheryl) - shared documents from last year's committee and will be seeking member from Spinners and Weavers activity group
2. List of recurring grants, application deadlines and purposes (Ken)
Ken created a table listing grant sources in the GSCA Google Drive.
3. Ken provided costing information about replacement filters for Rollo air purifiers to Cheryl for submission to the Gabriola Auxiliary for Island Healthcare Society for funding.
4. Wanda provided costing information about replacement battery and pads for Rollo Automated External Defibrillator to Cheryl for submission to Gabriola Auxiliary for Island Healthcare for funding.
5. Ken was to create a table on GSCA Google drive listing members with particular skills that may wish to offer these skills for GSCA initiatives

TO DO: (Wanda/Ken) - provide access to board members to the shared Google drive

6. **New Business:**

1. Appointment of John Peirce as director (Kaamran)
MOTION (Ken/Cheryl) - Appoint John Peirce as director of GSCA board. **carried**
2. Replacement of lights in large room with LED (Kaamran)
TO DO (Kim) - Kim will work with Judith Madsen of Palette People to engage electrician to replace lights. Palette People may contribute to the cost if cost exceeds Kim's discretionary spending.
3. Scheduling of Palette People for Tuesday afternoons (Ken) - attachment
MOTION (Cheryl) - Palette People will be scheduled in the large room Tuesday morning and afternoon if they agree to move to the small room on Friday mornings and afternoons. **carried**

TO DO (Ken) - draft response from Kaamran to Palette People advising of Board's offer

4. PHC Saturdays (Kaamran) - If Palette People accept the change in scheduling noted in New Business item 3, SUSO will be offered to move from Saturdays to Friday mornings but will only have access to the large room and must share the kitchen with Palette People.

5. Board Christmas Greeting to members (Ken) - **TO DO (Ken/Kaamran)** send out Christmas greeting to members from the board.

6. December Board Meeting (Wanda) - The December board meeting will be held on Wednesday the 13th instead of the 20th.

7. Piano Donation (Kaamran) - an upright piano was offered to GSCA for free. Because of space issues and the cost of tuning, the offer will be declined.

8. AGM of Gabriola Auxiliary for Island Healthcare Society (Cheryl) - Cheryl attended the AGM at which all organizations who had received grants from the Auxiliary over the past year were asked to describe how the grant money was used and to share what their organization is about.

7. **Reports:**

1. Treasurer/Membership –

chequing - \$27,776.64

savings - \$219.61

GIC - \$20,000

of members - 138

MOTION (Wanda) - Accept the financial report as presented. **carried**

2. Secretary/Communications - Ken will notify BC Societies of change of directors, to include resignation of Jenny MacLeod and Debbie Marshall and appointment of John Peirce. Ken will be meeting with the museum to review GSCA archives in search of any covenant or intent associated with the land donation by Jimmy Rollo.

3. Maintenance/Supplies - everything OK

8. **General Discussion:**

1. Strategic Planning - Consideration of criteria from planning session - this was carried forward to the December meeting

9. **Meeting adjourned by Kaamran at 12:12.**