

## **August 20/25 GSCA Minutes (draft)**

### **OPENING: 10:10 am**

Present: Marilyn Geater, Cheryl McNeil, Barb Hague, Bill Greig, Annette Lorek, Luanne McCollum, Anne Havard, Judith Madsen

Regrets: John Peirce

Amendments to Agenda: Under new business change Cats Alive fundraiser to Rollo Fundraiser (Approved: Annette/Cheryl)

Minutes from July 16/25 meeting Approved: Annette/Cheryl

### **ONGOING:**

1.) Roof project has been completed with final write up and pictures to follow shortly

2.) Blocks have been made for well-head cap although well-head is constructed so that it can be driven on. Markers needed in case of snow.

3.) Possible use of boulders around front garden entrance as a barrier. Bill Greig costed this at \$1500-\$1600

4.) Materials for ramp have been purchased and repairs will be done before winter.

5.) Suggested that the landscaping for the front be done first with the signage project to follow

6.) Rents have been raised to \$15/hr (\$75 per day) for small room and \$25/hr (\$125 per day) for large room. PHC has been informed and has accepted these changes.

7.) GSCA Advisory Committee formed with past board members Ken Maninnen, Darla Jamieson, Wanda Borley, Kaamran Hafeez in order to maintain historical continuity. No meetings are required and information will be forwarded by email.

a) first possible project is asking for advice about creating a path whereby funds can be obtained through a legacy. Is there any history? How do we go about doing this?

b) Cheryl sited a \$5000.00 input from “Canada Helps” donated in loving memory of a past member.

**NEW BUSINESS:**  
**FUNDRAISER:**

- 1.) As per the agenda amendment a suggested fundraiser to be held in the Rollo Parking lot in which the Iron Mountain shredding company will set up a shredding station charging \$2000.00 for the service and a charge of \$20 per box. This will require a minimum of 100 boxes at \$20 per box.
- 2.) **ANNETTE** will determine if there is any community interest through Facebook/Sounder and Activity Group response
- 3.) SEPTEMBER 20th will be the date of this event if it goes ahead
- 4.) a contract will be needed.

**CELEBRATION FOR FINISHING THE RAISING OF THE ROOF -  
OPEN HOUSE? OCTOBER 4TH?**

- organizations that have donated to this project need to be recognized and publicly acknowledged (New Horizons, Nanaimo Foundation) and require 30 days notice of the event.
- possibly a certificate to acknowledge their support?

**REPORTS:**

**TREASURER:**

<b>CHERYL:</b>	Chequing Acct.	\$28058.89
	Shares	\$5
	High interest Savings	\$222.98
	Project Savings	\$6959.94
	GIC	\$21,012.42

**1.) AED update:**

Kim mounted AED in nook outside kitchen and was paid \$50. The old unit needs to be returned.

**2.) CHERYL** will find out about a demo for use of the AED

**MOTION: Paper Certificates and Plaques to be mounted on Landscaping rocks will be developed to acknowledge donations made to the Rollo Centre (Anne/Cheryl).**

**PRESIDENT:**

**MARILYN:**

- 1.) New Wifi password G@be,685
- 2.) code for lock on cupboard - LOCK
- 3.) Website needs work - Wanda will Provide "how to access website" and **ANNETTE** will shadow Wanda for website and Wifi
- 4.) **MARILYN** will check why the message system on phone line is not working
- 5.) Rollo is a charitable organization but must maintain a bank account to maintain the up keep of the Rollo building and site. A contingency equipment fund needs to be set at \$4000.00/year. As such there is still a need for additional fundraising to help cover monthly expenses. The CRA must know the purpose of this contingency fund.

**RENTALS/ COMMUNICATIONS****ANNETTE:**

- 1.) Gabriola Players need to nail down their Schedule
- 2.) PHC agrees with increase in rental rates with adjustments made to their beginning and ending times. They will pay for the hours they are in the building.
- 3.) **ANNETTE** will Write an article on the completion of the roof, raising the rates and the "shredding" event.

**MANTENANCE:****BILL:**

- 1.) Will contact Adam Veslen for final roofing report.
- 2.) With **CHERYL** will determine where the keys for the crawl space are located and establish a lock box for all the keys

**ADJOURNED: 11:40**