

GSCA Monthly Meeting Minutes from May 15, 2024

1. **OPENING:** 10:00 AM by Wanda

Present: Wanda, Cheryl, Jenny, Ken, Barb, Annette

Regrets: Kaamran, Marilyn, John, (Richard on leave)

2. **AMENDMENTS TO AGENDA:** acknowledge Ken's retirement and his last meeting. Boards past and present offer Ken grateful thanks for the amazing amount of time and energy he has donated to the GSCA.

3. **Approval of Agenda:** moved Ken/Cheryl and **carried**

4. Approval of Minutes from April 17, 2024

5. Matters Arising from April 17, 2024 Minutes

ONGOING:

Planning: additions for "wish list" ?

Correspondence: "Not for Profit" Gabriola organizations invited to meeting by Chamber of Commerce May 16, 2-4 at Age Hall. Barb will attend.

1.) **PHOENIX CONTRACT** informal agreement at Phoenix's request for landscape upkeep at \$135.00 per lawn cut. Hourly rate \$55.00 for any additional work. **DONE**

Contract with Phoenix for **Snow removal** is a signed agreement of \$180.00 per visit includes salting of aprons around building. Salting only \$90.00 per visit. This is currently under review by Phoenix.

Request to see if they will also fill potholes in exit part of driveway. Ken will follow up.

2.) **GAMING GRANTS** as checked by Richard - **TABLED**

3.) CISTERN INSTALLATION:

Grant application submitted to RDN. Gabriola Auxiliary contacted by Cheryl re: possible funding

4.) **ROLLO SIGNAGE:** Marilyn in contact with MOT re: the relocation of sign at the exit side of the driveway. Suggestion of a platform to make access to new signage more accessible. Removal of the word Seniors from the front of building

5.) **CLEANER'S CONTRACT:** Joel is to sign contract covering May 14-Sept. 15 to be followed by a performance review.

6.) **A-QUALITY QUOTE:** for filter changes, carried over from Kim to be addressed by John

CURRENT: Up dating new board members re: the status of development of strategic planning initiative by Darla Jamison. **Supplementary Board meeting to be held at 10:00 am May 22nd to discuss membership to GSCA options and ideas.**

NEW BUSINESS:

1.) Reminder to Gabriola Players to make sure doors are locked upon leaving (Barb)

2.) **MOTION:** by Cheryl to engage Church Pickard as the Auditor for GSCA. **carried**
-could be time sensitive as final bank statement is required by auditor 6 weeks prior which could create a need for a change of date for AGM

3.) Cheryl will bring forward budget developed as part of cistern RDN grant application for a year end comparison especially for future Grant applications.

REPORTS:

President

Vice-president

Treasurer: checking account balance after cistern expense \$880 less than last year

MOTION by Cheryl to accept report as presented. **carried**

Secretary

Communications: Rollo (GSCA) communications account ready to be transferred. Ken will continue to monitor until Kaamran is ready to transfer

Supplies and maintenance:

-freezer has been defrosted

-window washing quotes: a.) Stu \$60 per visit inside & outside

b.) Bill Greig \$300 for 2 visits per year inside & outside.

Jenny will follow up with Bill as he is donating his time and requests that we give the money to another cause. Our charitable status does not allow us to do this so jenny will check with Bill to see if other arrangements for reimbursement can be made.

-Quote from "Clean Slate" cleaning company for 1000 square feet \$150 per weekly visit

- whiteboard to record maintenance needs by board and user groups is installed

- cabinets for storage in washroom donated by Gabriola Players

- 2 of 4 keys for paper towels dispenser available. Same key to be added to key collection in Board storage unit.

ADJOURNMENT: 12:05

Supplementary Board meeting to be held at 10:00 am May 22nd to discuss membership to GSCA options and ideas.

