

Minutes - GSCA Board Meeting

January 19, 2022

1. Opening of the blended Zoom/in camera meeting:

Gary opened the meeting at 10:05

Present: Wanda Borley, Noni Fidler, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets: Sherrill Dobb-Tisdall

2. Amendments to agenda:

- booking free weekends for activity groups in New Business

3. Approving the amended agenda: Wanda - **carried**

4. Approving the Minutes from December 15, 2021 Board Meeting: Wanda - **carried**

5. Matters arising from the December 15, 2021 Minutes:

ONGOING:

1. Nominating Committee (Dale/Sherrill)

- Dale approached Bob W. for possible candidates but he had no suggestions and Sherrill's conversation with Mona regarding interest in being a director is carried forward

- director's will all participate in helping to recruit candidates for director

- the Board needs to consider if there is a need to rethink what expectations are of directors and why there is difficulty in getting members to step up as directors.

ACTION - Ken will send message to members asking for any interest in serving on the Board.

2. Water testing - Kim will notify Jill at VIHA once he has completed the course and will confirm at that time what he will be approved to do. Kim will also notify AQuality that he will be taking over changing filters and testing water. - **pending**

3. Bike Rack- Dale and Noni were to investigate applying for a grant from the Gabriola Recreation Society to finance the purchase of a five place bike rack from Global Industrial as well as installation costs. The Society's next deadline for application is April 15th for a decision between May and September. Noni and Dale will submit an application.

4. Planning (Ken)

- Bylaw changes are needed in preparation for the next AGM. **ACTION** - Ken will move forward the plan created last fall to consult with member representatives to establish proposed changes.

- The Board supported meeting once a year with members for a question and answer session that would replace the Board meeting for that month. This meeting is consistent with the planning document of September 2021 where a priority was identified to increase director visibility with members.
- **ACTION** - Next meeting the Board will identify a list of expenditures for budgeting purposes to support a more formal budget process in consideration of GSCA becoming a registered charity

5. Correspondence (all)

- Snow removal request from Palette People - attachment (Ken) -
ACTION - Gary will contact Yard Works about their willingness to clear snow from entrances and handicapped parking at Rollo.
ACTION - Ken will send out a notice to members after heavy snowfall to advise them whether Rollo is open or not
- HUB (Health and Wellness Collective) offer to GSCA to participate in relationship building with Snuneymuxw - The Board decided to maintain their observer status of HUB and therefore not participate in this initiative.

6. Extraordinary Meeting to consider changing GSCA constitution by replacing the existing two purposes (all) - The extraordinary meeting of members on January 16th passed, unanimously, a resolution to change the purposes of the GSCA. This decision resulted in the Board moving forward to complete the application for registration as a charity with the Canada Revenue Agency.

CURRENT:

1. Memory Garden (Noni) - discussion about development of memory garden and policy for the Memory Garden. This will be discussed once charitable status consideration is addressed at the exceptional general meeting. **carried forward**
2. Howard was to craft correspondence to Keith Kloosterboer and send to Ken to mail letter to Keith and copy the MOTI Gabriola foreman requesting connection of school culvert to Rollo culvert. Howard contacted Keith but did not get their support. Howard will now craft the letter to include concerns about safety, water flow on the Rollo property and risk to contamination of the Rollo well.
3. Rollo Handicap Parking (Dale) - Kim was to remove the handicap sign closest to the generator. **done**
4. Wanda was to modify fee envelopes to have members identify if they are applying as a regular member or as an associate member when submitting dues. Modify membership application form on website similarly. **done**
5. Kim was to place deicing material in a container by the entrance doors for members to use as needed. **done**
TO DO: At the request of Palette People, Kim is to purchase a snow shovel for access of those attending Rollo
6. Gary was to develop Christmas greetings to members. Dale was to add greeting to a decorative greeting image. Ken was to email greeting to members. **done**

7. Kim was to contact Will at Fire Hall to inquire about purchasing the industrial floor polisher. Will was unwilling to sell the floor polisher but was willing to continue to lend it to Rollo as needed.

TO DO: Kim to investigate the cost of purchasing a high speed floor buffer and a floor scrubber

8. Announcement of the extraordinary meeting was to be sent out by Sunday, January 2nd in compliance with bylaws. The notice was sent on January 2nd with reminders being sent January 9th and 15th. **done**

6. **New Business:**

1. Honourary memberships (Wanda) - Wanda proposed that a new type of membership be introduced to recognize non-member volunteers for valued service to the GSCA. The designation would be for one year and would not afford recipients any voting right.

2. Rollo Zoom account (Ken) -

MOTION: (Ken/Kaamran) Kaamran will purchase a Zoom account for GSCA as Zoom is being used consistently for monthly Board meetings as well as for member meetings including the AGM.

Thank you to Dale for having allowed the Board to use her private Zoom account over the past year.

3. Booking free weekends for activity groups (Ken) - A suggestion was made by Palette People that dates of annual activity group events be secured.

TO DO: Ken will meet with representatives from activity groups that hold annual events to gauge their interest in having their annual events automatically rolled over each year into the Rollo activity calendar.

7. **Reports:**

1. Treasurer/Membership – 77 memberships for 2022 have been paid to date.

Chequing - \$15,176.61

Savings - \$15,117.39

2. Secretary/Communications - Change of purposes has been filed with BC Societies and the formal change of purposes document has been submitted to the Canada Revenue Agency before their deadline. A fillable membership form has been put on the website thanks to the efforts of Wanda and Hilary.

3. Events and Keys - PHC has cancelled all sessions for January. Gabriola Players has cancelled all sessions for January and February.

4. Supplies - Milk/cream were replenished and have reduced the cartons to pint size to reduce spoilage. Kim will replenish the dishwasher detergent dispenser as members will not know to do this.

5. Maintenance - weather stripping on the sliding door will be replaced once the weather improves as the door must be removed to do it. Eaves troughs are due to be cleaned.

TO DO: (Noni) - contact Eirik to clean the eaves troughs.

8. **General Discussion:**

1) HEPA filter units for Rollo. Wanda has a HEPA air purifier to donate to Rollo.

TO DO: (Wanda) - bring in air purifier to test noise level at Rollo

TO DO: (Ken) - if Wanda's air purifier is suitable, Ken will order a second HEPA air purifier for the large room.

These air purifiers should be run during meetings and then run for 2 hours after sessions to purify the room air.

2) Thanks to all directors who contributed to a well organized and conducted meeting on January 16th

9. **Meeting adjourned by Gary at 11:45.**