

Minutes - GSCA Board Meeting

March 9, 2022

1. Opening of the blended Zoom/in camera meeting:

Gary opened the meeting at 10:05

Present: Wanda Borley, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets:

2. Amendments to agenda:

- none

3. Approving the agenda: Wanda - **carried**

4. Approving the Minutes from February 16, 2022 Board Meeting: Dale - **carried**

5. Matters arising from the February 16, 2022 Minutes:

ONGOING:

1. Nominating Committee (Dale/Sherrill)

- Dale was to contact possible director(s) (Dale) - no success attracting new candidates

- Ken to see if any rules prohibiting partners serving together on board - there are no rules in the *BC Societies Act* or CRA rules prohibiting partners on boards but it is not recommended by various organizations

- All directors were to engage in recruiting - no additional candidates identified

2. Water testing - update - Kim will be submitting the first sample. AQuality will continue to perform the semi-annual extensive water sampling and filters will be purchased from them.

3. Bike Rack- Update on application to Rec. Society (Noni/Dale) -

- Noni was to get pricing for 7 bike rack

- Ken was to send Noni financial document from last AGM for application

- after further consideration, GSCA state of finances and the requirement for financial statements to be submitted as part of the application process, it was decided not to apply for the grant but to finance the bike rack from GSCA resources.

4. Planning (Ken)

- Bylaw changes - update regarding director nomination input from ad hoc group of members - after an initial attempt to get volunteers to self identify, seven targeted members were contacted via email soliciting feedback on the nomination

process. Feedback provided was quite consistent and this has been incorporated into resolutions for changes to bylaws to be considered at the upcoming AGM.

- Board was to identify a list of expenditures for budgeting purposes to support a more formal budget process in consideration of GSCA becoming a registered charity. Also create expenditure list in waiting should there be surplus funds associated with donations - **carried forward - (attachment) - This agenda item will be carried forward again for future consideration.**

5. Correspondence (all)

- response from MOTI regarding culvert on North Road (Ken) - Bryce Pirozzini, Area Manager of Vancouver Island District, Roads responded to the request and was to meet with Howard, Gary and Kim on Wednesday, March 16th to discuss the work needed.

CURRENT:

1. Memory Garden (Noni) - **carried forward** - discussion about development of memory garden and policy for the Memory Garden. - **carried forward for discussion by new Board**
2. HEPA filter air purifiers - Ken was to purchase air purifier for large room - **done**

6. **New Business:**

1. Gary was to register to attend CharityWorks information session hosted by Doug Routley's office (Gary) - Gary attended and learned that GSCA was not eligible for gaming grants as we do not run any programming.
2. Rental cancellation policy (Kaamran) - New cancellation policy is:
 - 1) No charge if cancellations are at least 2 weeks ahead of the booking
 - 2) Cancellations less than 2 weeks before the rental will be assessed a 50% or rental charge unless another booking takes the place of the cancelled one.
3. Players request for Saturday practice time (Kaamran) - SUSO has agreed to relinquish their regular booking on the Saturday of the Player's performance weekend.
4. AGM 2022 March 27th Planning - **(attachment)**
 - a) content inventory value calculation for financial report - completed for inclusion in the financial report.
 - b) parliamentarian - Nancy Hetherington-Peirce is not available so we will proceed with out a parliamentarian
 - c) candidate bios - only Richard is to provide one as the remaining directors are either finished their terms or continuing on for the second year of their terms.
 - d) resolutions - Wanda and Ken are meeting to finalize the resolutions

- e) Zoom coordinates & request to attend in person - Kaamran will provide Zoom coordinates and Ken will include in the notice of the AGM a request for those wishing to attend in person to advise Ken
- f) encourage attendance - everyone is to encourage members of their group to attend to ensure we have a quorum (5 directors and 10 members) to conduct the meeting.
- g) vote counts - Kaamran and Wanda to discuss how this will be done
- h) collection of members skills? - the suggestion to inquire if members would be willing to provide a list of skills that may be useful to the Board was not supported because of a need to input this information. Instead, the suggestion was that member skills could be identified through group contacts or communications to members.
- i) reports by activity groups - a notice will be sent out soliciting this from group leaders.
- j) nomination of directors - no need for those in second year of term? This is correct.

7. **Reports:**

1. President - Gary and Noni completed the content inventory.

2. Treasurer/Membership –

chequing - \$16,041.35

savings - \$15,118.61

3. Events and Keys - The Garden club is to resume meetings at Rollo. Gabriola Players will be resuming April 1st with their first performance in June. PHC has resumed programming.

4. Supplies - paper towels for dispensers have been purchased.

5. Maintenance - Ceiling fans have been vacuumed. Ken Gurr reviewed the water system with Kim. Hayley from the Gabriola Fire Department did a review and commented on the great state of the Rollo. She suggested we consider installing in gutter sprinklers but the Board does not support this because of difficulty maintaining gutters with these. Kim priced high speed buffers just under \$2,000.

MOTION: (Ken/Kim) - Kim is approved to spend up to \$2100 for the purchase of a high speed buffer. - carried

8. **General Discussion:** Nothing

9. **Meeting adjourned by Gary at 11:23.**