

**Minutes**  
**Minutes - GSCA Board Meeting - DRAFT**  
June 15, 2022

1. **Opening of the blended Zoom/in camera meeting:**

Gary opened the meeting at 10:00

**Present:** Wanda Borley, Sherrill Dobb-Tisdall, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Richard Strachan

**Regrets:** Kaamran Hafeez

2. **Amendments to agenda:** No changes

3. **Approving the agenda:** Sherrill - **carried**

4. **Approving the ammended minutes from May 18, 2022 Board Meeting:**

Sherrill - **carried**

5. **Matters arising from the May 18, 2022 Minutes:**

ONGOING:

1. Planning (Ken)

- Howard checked if any grant money still available form RDN for repairs/upgrades to well. Nothing was available for GSCA as these were for residential applicants only.

- Gary negotiated price with Yardworks of \$75 each occasion to cut and trim lawn

- **TO DO (Kim/Gary)** - assess what repairs are indicated for well cover

2. Correspondence (all)

- Wanda responded to request from Arts Council to use Rollo Parking lot during 'Cultivate' and agreed the back portion could be used to accommodate up to 10 volunteers.

3. Bicycle rack -

- Gary and Kim will install bike rack on North side of building. Rack is currently in storage in the crawl space.

4. 2022 Nomination committee (Ken/Richard) - nothing to report

CURRENT:

1. Memory Garden development (Ken) - this initiative is currently on hold.

2. Updates to Board Operations Manual

- Ken will distribute updated electronic version once formatting is complete

3. Purchase of 24 foot extension ladder (Kim) - carried forward

4. Need for Players to have heat pump remote assigned to them? (Wanda) - The remote assigned to Players' has been taken back into the possession of GSCA.

- **TO DO (Ken)** - Notify Players that GSCA has the remote and if needed they can acquire it for each performance.

5. Purchase of additional long table (Ken) - Palette People have requested GSCA purchase one additional light long table to accommodate requirements for workshops.

- **MOTION (Ken/Kim)** - GSCA to purchase one light long 12 foot table - **carried**

- **TO DO (Wanda)** - Wanda to check where to acquire

6. PHC Sandwich Board - request to relocate and possible use by activity groups. PHC has relocated the sandwich board so no longer a concern.

- **TO DO (Ken)** - Contact PHC to inquire about the possibility of activity groups using sign for their events.

## 6. New Business:

1. Commercial insurance policy renewal (Wanda) - Policy renewal is due early July. Wanda will inquire about adding back earthquake coverage and will e-mail directors for direction about its inclusion on the renewal.

## 7. Reports:

1. Treasurer/Membership – GSCA now has an account set up with Benzl so cleaning supplies can be charged and paid via e-transfer. Nester's points program payment for memory garden still outstanding.

chequing - \$19,641.75

savings - \$15,121.32

# of members - 120

2. Supplies - detergent for dishwasher acquired. Cleaning and coffee supplies in good order.

3. Maintenance - Ant traps have been set. Walkway leading to deck was weeded. Both water testing samples for VIHA certification submitted by Kim. Still waiting for floor buffer from Benzl. Joel Puff will be away for 2 weeks in July and coverage is expected by Sang as per the employment agreement.

- **TO DO (Ken)** - Remind activity group leaders to label and store all consumables in the fridge so as not to attract pests.

## 8. General Discussion:

- The Gabriola Health and Wellness Collective invited GSCA, as an affiliated group to attend their annual planning event - see attachments (Ken). Directors agreed GSCA only has a peripheral interest/contribution to agenda items and will monitor minutes for any information of interest. GSCA will engage in future as the need arises.

**- THE NEXT BOARD MEETING WILL BE AUGUST 17TH. THE PRESIDENT'S ANNUAL BBQ OF DIRECTORS AND INVITED GUESTS WILL TAKE PLACE AT NOON ON JULY 20TH IN LIEU OF THE MONTHLY BOARD MEETING.**

**- TO DO (Ken)** - send invitations/reminders to invitees.

9. **Meeting adjourned by Gary at 11:29.**