

Minutes - GSCA Board Meeting

July 21, 2021

1. Opening of the meeting:

Gary opened the meeting at 10:02

Present via Zoom: Wanda Borley, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets: Claudia Brann

2. Amendments to agenda:

- add Haven request for letter of support to Correspondence
- add #3 Printing to New Business
- add #4 Storage to New Business

3. Approving the Amended Agenda: Kaamran *carried*

4. Approving the Minutes from June 16, 2021 Board Meeting: Dale *carried*

5. Matters arising from the June 16, 2021 Minutes:

ONGOING:

1. RDN deck resurfacing grant final report (Noni) - photo of finished deck was emailed to RDN and advised of deck ribbon cutting article in Sounder
2. VF/Nester Donate My Rewards program update from Nesters (Noni) - Nesters (Brandie) advised have 144K points (\$432) and that program would be closing. Also advised Nesters would no longer be offering the community card program as has been replaced by Nesters Points Program
3. Well registration (Ken)
 - Estimate annual water usage for registration process (Ken/Kaamran)
1347 (toilet) + 700 (dishwasher) + 7500 (group water usage) = 9547 litres = 2100 imperial gallons
4. Charitable Status Applications (Ken) - still awaiting CRA review
5. Nominating Committee (Dale/Sherrill) - nothing to report
6. Correspondence (all)
 - **paint touch ups** (Ken) - Cathie Compton (Palette People) offered to touch up external doors. **TO DO (Kim)** - Touch up trim around external doors and install plexiglass sleeves on both doors to hold notices
 - **offer by paramedic** (Ken) - New paramedic (Thomas Finn) offered to assist with health promotion activities at Rollo. **TO DO (Ken)** - Thank Thomas and advise could use help for activity group orientation to Automated External Defibrillator later this fall. **TO DO (Ken)** - advise PHC (Suzette) of offer
 - **Haven foundation request** (Ken) - request from Haven for GSCA to participate in focus group regarding how they present themselves to diverse groups and ways of becoming more inclusive. **TO DO (Ken)** - Notify Haven (Maria Malmgren) that Gary will participate.

- **Haven request for letter of support (Kaamran)** - Request for letter of support from GSCA for grant application from Haven for swimming pool that will offer community access. **TO DO (Kaamran)** - Complete letter of support

7. Planning (Ken)

- ad hoc committee to address nominations for Board (Ken/Wanda) - in progress

CURRENT:

1. Seal crack in well cover (Howard) carried forward - Howard will seal crack as temporary fix until cover is replaced. Will also paint cover edges so drivers are aware not to drive over it.
2. Lock change (Kaamran) - Kaamran installed new door lock and is working very well. New keys will be issued to activity groups and directors. New door codes will be created for Rollo Regular Users and the GSCA Board
3. Property Insurance renewal (Wanda) - Renewal completed without earthquake coverage (\$775 annually). Notice created in calendar to trigger annual review of earthquake option.
4. Sounder article about deck opening and Rollo reopening (Ken) - Article on front page of June 23rd Sounder regarding deck ribbon cutting, Rollo reopening plan and general information about GSCA.
5. PHC/Rollo building (Gary) - Discussed need to meet with PHC new building planning committee for update. **TO DO (Ken)** - Contact PHC (Lynette) to request meeting.

6. **New Business:**

1. Reopening of Rollo (Ken) - Expanded opening consistent with BC's move to Step 3 of reopening. GSCA members were notified of updated precautions. Masks are no longer mandatory and disinfection procedures relaxed a little consistent with communicable diseases safety precautions.
2. Cleaning Schedule (Kim) - Kim reviewed supplies with cleaner (Karen) and will have her clean weekly as 6 groups currently using Rollo.
3. Printing (Wanda) - **TO DO (Wanda)** - Will order new mailing envelopes.
4. Storage (Wanda) - Need to clean up and organize the Board locker

7. **Reports:**

1. Treasurer/Membership – Wanda

Chequing = \$11,153.05

Savings = \$15,113.59

- met with Gabriola Players (Dave) to understand what has been included in contracts

2. Secretary/Communications - Ken - website has been updated

3. Events & Keys – Kaamran

- New Parkinson's group will be meeting 1st, 3rd and 4th Fridays in large room
- PHC will resume programming at Rollo in September with New Age of Aging each 2nd Friday, SUSO Mondays and Saturdays and Seniors luncheon on 4th Thursday
- Gabriola Players will resume in fall with Tuesdays, Thursdays and Sunday afternoons

4. Supplies - Kim - Replenished coffee supplies from Nester's. Need to sort out what supplies are appropriate for ongoing use

5. Maintenance - Kim/Howard - Kim will paint pocket door to kitchen if needed. Will be installing and painting 2 railings for deck stairs. Clear coated deck posts. Will be repairing ceiling light in big room.

8. General Discussion:

- ideas for upgrading memory garden include hiring YardWorks to do trimming and clean up of garden. Also looking at installing culvert instead of bridge access
- preference to hold Board meetings outside as long as weather permits

9. Meeting adjourned by Gary at 12:45