

Minutes - GSCA Board Meeting

October 20, 2021

1. Opening of the blended Zoom/in camera meeting:

Gary opened the meeting at 10:08

Present: Wanda Borley, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets: Claudia Brann

2. Amendments to agenda:

No amendments made.

3. Approving the Agenda: Dale - *carried*

4. Approving the Minutes from September 15, 2021 Board Meeting: Dale - *carried*

5. Matters arising from the September 15, 2021 Minutes:

ONGOING:

1. Well registration (Ken)

- Contact plumber about estimate to install water meter (Ken) - **Done**

MOTION (Ken) - Approve cost of installation of water meter to maximum of \$500 subject to qualification of plumber to work on water systems. Dale - *carried*

- Update - Well has been registered and groundwater usage license application has been submitted to FrontCounter BC at a cost of \$291.94 to cover annual costs dating back to 2016 when the program was introduced. If the license is approved, Rollo will pay \$50 per year for water usage and by completing the application before March 2022 Rollo has established its first-in-time, first-in-right (FITFIR) priority date for rights to water dating back to when our well was dug.

2. Charitable Status Applications (Ken)

- Update - The review of our application has been completed by the Canadian Revenue Agency. It appears we will qualify for charitable status if we change our purposes as outlined in our constitution to align with one of the charitable definitions under law. We have 90 days (starting October 14, 2021) to respond to the report and can a) not respond thus signifying abandonment of the application, b) notify CRA of our withdrawal c) comply with the recommendation or d) object to the ruling **TO DO:** (Ken/Gary) - create an letter of objection to CRA as there is no reference to seniors in the wording put forward by CRA.

3. Nominating Committee (Dale/Sherrill)

- Communication to members looking for interest to serve on Board (Ken) - **Done**

- Update - Richard Strachan has been recruited to the Board. Claudia Brann has resigned from the Board. No additional members have stepped forward.

4. Correspondence (all)

- suggestion made that Rollo install a bike rack as there appear to be more members bringing bikes to Rollo. **TO DO:** (Howard) - Investigate with Roger Ferlin cost of 4 stall bike rack.

5. Planning (Ken)

- plan of ad hoc committee to address nominations for Board (Ken/Wanda) - Ken presented consultation plan developed by Wanda and Ken and received Board approval to proceed with a few modifications to the proposal as noted in the attachment to the minutes.

CURRENT:

1. Water testing training details and cost of taking course (Kim) - Kim has signed up for the course at a cost of \$147 and will confirm VIHA will recognize his authorization to change water filters once the course is completed.
2. Rollo janitor hire (Gary) - Joel is the new janitor with Sang as her backup. Positive comments are already being received by members about the cleanliness on the building. Hired to clean Sunday and Tuesday afternoons with 2 hours being paid by Rollo and 3 hours by PHC each week.
3. Clear growth below Rollo entrance marquee sign (Gary) - **Done**.
4. Distribute janitor task checklist (Dale/Ken) - **Done**
5. Remind activity groups to book 2022 weekends (Ken) - **Done**

6. **New Business:**

1. New Board member (Dale) - Richard Strachan will join the Board anytime after October meeting subject to current commitments.
2. Memory Garden (Gary) - Hired Garden Works to clean up Memory Garden area and under Marquee sign for cost of \$497.
- **TO DO:** (Noni) - Review Memory Garden policy and bring to next board meeting for discussion.
- **TO DO:** (Noni) - contact Nester's to inquire about funds from 'Donate Your Points' program for the Memory Garden.
3. Laundering dish towels and dish rags (Wanda) - **TO DO:** Sherrill will launder dish towels and rags weekly or biweekly as needed. Dirty linens will be put in mesh bag for Sherrill to take.
4. **TO DO:** (Howard) - Talk to Keith Kloosterboer of MOTI about connecting culvert from school to Rollo drainage culvert.

7. **Reports:**

1. Treasurer/Membership – Wanda - Will invoice PHC for August 19th and September meetings. Currently have 118 members; (94 1st + 5 2nd + 16 3rd quarter ongoing member payments), 2 meritorious, 1 lifetime.

Chequing - \$10,691.06

Savings - \$15,115.49

2. Secretary/Communications - Ken - website key contacts list has been updated; Rollo current maximum capacity limit added; listings of ongoing and member activity groups now distinguished on website.
 3. Events & Keys – Kaamran - Gabriola Investment Coop meeting scheduled. New dedicated door code assigned for janitor use. Heard back from all but one activity group for weekend bookings for 2022.
 4. Supplies - Kim - Dale picked up cleaning supplies from Planet Clean. Kitchen supplies have been replenished.
 5. Maintenance - Kim/Howard - working on trapping mice in lockers and will seal socket in PHC locker for fridge. New rat trap has arrived but not set up yet.
8. **General Discussion:**
1. Encourage members to consider open director positions
 2. Discussed response to CRA about charitable status. Agreed would write an objection to assessment since ‘Senior’ has been removed totally from proposed purposes. Will need to have support from members to make changes to purposes in constitution.
9. **Meeting adjourned by Gary at noon.**

ATTACHMENT

Proposed consultation with members regarding Director election process

Invite a representative from each activity group to discuss:

- a) should nominations be allowed from the floor? If not, how far in advance should nominations be submitted?
- b) should there be a minimum membership tenure for candidates?
- c) how many signatories should there be for nominations?
- d) ~~should executive positions be determined by the members or the Board?~~
- e) should the nominating committee strive to have most activity groups represented on the Board?

Possible process that must align with bylaws:

- a) nominating committee identifies at least enough candidates to replace those whose tenure is ending or who have opted to step down ensuring a minimum of 6 and maximum of 10 directors,

aiming for the maximum. The nominating committee should also be looking ahead so we are not caught with having to replace a majority of directors in any one year.

b) first notice of meeting sent out 5 weeks prior to the AGM with a call for nominations

c) nominations from membership must be submitted 3 weeks prior to the AGM with nominee and nominator signatures

d) names of candidates and a short bio are included in the AGM agenda sent out 2 weeks in advance of the AGM.

e) if there are more candidates than 10, then a ballot will be drawn up. If we use a Zoom component, then we could use the Zoom voting function

f) executive positions would be determined by the newly elected Board