

Minutes - GSCA Board Meeting

August 17, 2022

1. Opening of the in camera meeting:

Gary opened the meeting at 10:02

Present: Wanda Borley, Sherrill Dobb-Tisdall, Kaamran Hafeez, Kim Kristiansen, Ken Manninen, Gary Mills, Richard Strachan

Regrets: Howard Houle

Guest: Brenda Fowler (PHC) attended for 15 minutes @ 10:30

2. Amendments to agenda: none

3. Approving the agenda: Kaamran - **carried**

4. Approving the Minutes from June 15, 2022 Board Meeting: Sherrill - **carried**

5. Matters arising from the June 15, 2022 Minutes:

ONGOING:

1. Planning

- Wanda suggested the addition of a washer/dryer to the expenditure list

2. Correspondence (all)

- email received (attached) from Vanessa Craig (RDN Director) re. possible involvement of Rollo as cooling centre for Gabriola and proposal of meeting in early September with PHC and the Community Hall representatives

- the GSCA board was invited by the Gabriola Health Care Foundation to the celebration of the 10th anniversary of Gabriola Health Centre on Tuesday, August 23rd

- the Government of BC notified GSCA that as a land owning corporation, we would be required to submit information to the Land Owner Transparency Registry by November 30th. This Registry was created under new legislation to track foreign ownership of property.

3. Bicycle rack -

- **TO DO (Gary)** - Will contract the installation of the bike rack on North side of building using his discretionary spending as a director

4. 2022 Nomination committee (Ken/Richard) - nothing to report

CURRENT:

1. Updates to Board Operations Manual

- **TO DO (Ken)** - resend reformatted copy of the updated version in PDF format

2. Appreciation to Gary for donating a 24 foot extension ladder to GSCA.
- **TO DO (Wanda)** - issue Gary a \$200 tax receipt for the donation

3. Heat pump remote for Players - Ken advised Players that heat pump control was taken back by Rollo and would be available to Players in future for any event upon request.

4. Purchase of additional long table
- **TO DO (Wanda)** - source the table - carried forward

5. PHC Sandwich Board - Brenda Fowler (PHC) authorized the use of the PHC sandwich board by GSCA activity groups to advertise events as long as they provide their own plastic cardboard inserts

6. Commercial insurance policy renewal/coverage
- **TO DO (Ken)** - determine square footage of Rollo and inquire about current replacement cost from a knowledgeable person involved in the building industry or real estate

7. The reintroduction of earthquake insurance coverage for Rollo was approved by directors by email poll in July.

6. **New Business:**

1. Capital asset accounting procedural change (Ken/Wanda) - Consistent with the Canada Revenue Agency annual reporting standards for registered charities, GSCA will now adopt the capital asset reporting process last used by the GSCA for fiscal year 2016/17. Essentially, the value of the property (\$40,000) is that recorded when it was donated to the GSCA. The changes in the value of the building based on recent renovations resulting in an ever increasing amount though currently less than the recently assessed value. The question was raised why GSCA did not intend to report to CRA the depreciated value of the building as tracked in the updated accounting procedure. Wanda suggested, and Ken agreed the non-depreciated value would be more consistent with the asset value used in the application for registered charitable status to CRA

2. Granting Noni Fidler Meritorious member status - at the 2nd annual directors' barbecue held in July, Gary, with the unanimous support of the directors, awarded to Noni Fidler, meritorious member status for her exemplary service to the GSCA in leading the major renovations to the Rollo Seniors Centre.

3. ESS use of Rollo for training sessions (Wanda) - the question was asked if Emergency Social Services was permitted, in the contract with the GSCA, to undertake training sessions at Rollo.

- **TO DO (Wanda)** - check the current contract with the RDN

4. Meeting with Brenda Fowler (PHC) - Brenda reported on a meeting of the Health and Wellness Collaborative where support on Gabriola for weather events was discussed. There are increasing challenges due to climate change. The RDN has responded in other communities, specific to targeted situations, using RDN facilities. The RDN does not have any facilities on Gabriola and any response will need to come from the community, including defining when a response would be warranted. PHC would be willing to help in whatever way they could and would be willing to dedicate a full time staff member to help run the response. The PHC does not own facilities for the response but could direct a group of volunteers. Churches could mobilize using their own group of volunteers. PHC suggested the creation of an on-call roster of volunteers could be created. PHC foresees a low commitment in the initial year and possibly building on that as the process moves forward. The discussion at the Health and Wellness Collaborative was for both warming and cooling centres.

7. **Reports:**

1. Treasurer/Membership –

chequing - \$16,454.95

savings - \$15,129.57

2. Secretary/Communications - Regarding the letter concerning the Land Owner Transparency Registry, Ken retained the services of Health Law LLP, to collect and enter the required information in the Registry. The estimated cost of the service is \$700, including a discount in recognition of GSCA's BC not-for-profit registration.

- a straw poll regarding the development of the Memory Garden resulted in general support for updating and beautifying the garden; mixed opinion about moving forward as a memory garden; caution not to burden future boards with onerous oversight or process; on the idea of an annual ceremony consensus was to keep it simple.

- Wanda & Ken spent considerable time preparing the first report from GSCA to the Canada Revenue Agency as a registered charity. Submission is due by the end of August.

3. Events and Keys - Bridge groups plan to start up again at Rollo with Contract Bridge contact being Warren Smart and Duplicate Bridge being Vanda Blok

4. Supplies - in good order. An unopened can of coffee went missing.

5. Maintenance - side door in Hagen's Hangout was not latching properly and has been repaired. Detached soffet has been fixed. The weather stripping on the main door as well as a detached downspout were repaired. The floors were washed and buffed using the new buffer.

8. **General Discussion:**

1. Revisit Rollo's use as a cooling/warming centre - Rollo use as a warming centre was not embraced and any commitment to be used as a cooling centre would need approval by GSCA members once details of the proposal are known.

- **TO DO (Ken)** - set up meeting with Vanessa Craig (RDN), Joyce Babula (Community Hall), Brenda Fowler (PHC) and Gary and Ken prior to next board meeting.

9. **Meeting adjourned by Gary at 12:03.**