

Minutes - GSCA Board Meeting

June 16, 2021

1. Opening of the meeting:

Gary opened the meeting at 10:15 in camera outside of Rollo

Present via Zoom: Wanda Borley, Claudia Brann, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets: Howard Houle

2. Amendments to agenda:

- remove #5 review of monthly financial records from New Business

3. Approving the Amended Agenda: Wanda ***carried***

4. Approving the Minutes from May 19, 2021 Board Meeting: Kaamran ***carried***

5. Matters arising from the May 19, 2021 Minutes:

ONGOING:

1. RDN deck resurfacing grant (Gary)
 - materials actual cost \$2800 while grant for materials was \$2100
 - handrails on both sides of stairs still to be built
 - **TO DO (Noni)** - send final report to RDN including actual material costs and photo of finished deck
2. VF/Nester Donate My Rewards grant (Noni)
 - a. current amount donated = No update posted on current numbers
 - b. **TO DO (Noni)** - contact Nesters (Brandy) and inquire on latest numbers
3. Well registration (Ken)
 - Estimate water usage for registration process (Ken/Kaamran) - in progress
4. Charitable Status Applications (Ken) - awaiting CRA review; CRA estimates will take up to 5 months
5. Nominating Committee (Dale/Sherrill) - nothing to report
6. Correspondence (all)
 - BC Assessment (Wanda) - GSCA has been assessed as being exempt for current tax year and this is subject to review again in future
7. Planning (Ken)
 - ad hoc committee to address nominations for Board (Ken/Wanda) - in progress

CURRENT:

1. Seal crack in well cover (Howard)- **carried forward**
2. AQuality update (Howard) - report submitted in absentia. Howard met with Nicholas Read of AQuality to review Rollo water system. Filters were all good but UV light was changed (\$196.62 materials and labour). Nicholas advised all taps at Rollo be run before building startup to refresh water in the system.

6. New Business:

1. Reopening of Rollo (Ken) - Rollo will open Monday with same precautions in place as last November before we closed. Rollo will be open only to member groups.
TO DO (Ken) - Send communique to members Friday advising of opening and precautions that must be observed
2. New Regular Agenda Item (Gary) - Gary is introducing the General Discussion agenda item as a new agenda item. This will provide an opportunity to discuss anything on directors' minds that was not dealt with in the regular agenda.
3. Lock change (Kaamran) - Kaamran will be replacing the keyless entry lock due to the poor performance of the current one. New keys will be cut and one will be issued to each activity group. Existing key holders will have their deposits returned if they request it. New door codes will be established.
4. Property insurance renewal (Wanda) - The annual renewal premium is quoted as \$3346. **TO DO (Wanda)** - Will meet with broker for breakdown of fees and investigate savings if earthquake coverage is removed.

7. Reports:

1. Treasurer/Membership – Wanda - presented May budget figures generated using new accounting program.
Chequing = \$12,168.33
Savings = \$15,112.97
2. Secretary/Communications - Ken - Sounder reporter was invited to take pictures of the official opening of the deck for publication in the next issue. To accommodate Directors' preferences, draft minutes will be distributed 2 weeks after meeting, draft agenda will be sent 1 week prior to meeting with request for additions and final agenda will be sent out 2 -3 days prior to meeting.
3. Events & Keys – Kaamran - Gabriola Players have inquired when they might begin rehearsals at Rollo of their fall production. Their intention is to return to their previous rehearsal schedule of Sunday afternoon and Tuesday and Thursday evenings. PHC plans to resume programming at Rollo in September with SUSO Mondays and Saturdays, seniors luncheon every 4th Thursday and New Age of Aging every 2nd Friday. A Parkinson's group (contact person Jill Adamson) has requested to become an ongoing renter Fridays 1 to 3.
4. Supplies - Kim - Kim will be contacting Karen McCavour to arrange a cleaning of Rollo prior to programming starting on Monday and also to take stock of supplies.
5. Maintenance - Kim/Howard - Kim will contact Howard to get an overview of water maintenance schedule for Kim's awareness and for backup of Howard.

8. **General Discussion**: Discussed what could be included in an article about GSCA to accompany the deck opening photo in the Sounder. **TO DO (Ken)** incorporate ideas into an article to submit to the Sounder for publication with the deck photo if space permits.
9. **Meeting adjourned by Gary at 11:45**