

Minutes - GSCA Board Meeting

May 19, 2021

1. Opening of the meeting:

Gary opened the meeting at 10:05

Present via Zoom: Wanda Borley, Claudia Brann, Sherrill Dobb-Tisdall, Noni Fidler, Kaamran Hafeez, Howard Houle, Kim Kristiansen, Ken Manninen, Gary Mills, Dale Stohn

Regrets:

2. Amendments to agenda:

New Business - Plumber and Water Portfolio

3. Approving the Amended Agenda: Noni *carried*

4. Approving the Minutes from April 21, 2021 Board Meeting: Dale *carried*

5. Matters arising from the April 21, 2021 Minutes:

ONGOING:

1. RDN deck resurfacing grant (Noni)

- Put signage up to warn not to access deck and assess state of deck structure (Gary) **DONE**

- Bob Weenk, Kim, Ken and Gary working on deck. To date stripped deck boards and 2 face boards and taken to landfill. Poured pad for base of stairs.

2. VF/Nester Donate My Rewards grant (Noni)

a. current amount donated = no update

3. Well registration (Ken)

- Estimate water usage for registration process (Ken/Kaamran) - in progress

4. Charitable Status Applications (Ken) - estimated time for response by Canadian Revenue Agency is 5 months

5. Nominating Committee (Dale/Sherrill) - nothing to report

6. Correspondence (all) - nothing to report

7. Planning (Ken)

- ad hoc committee to address nominations for Board (Ken/Wanda) - nothing to report

CURRENT:

1. Contact VIHA about action required and timeline concerning water testing (Howard)

- VIHA advised to forward forms to AQuality

2. Re-certification of fire extinguishers (Gary) - Dale took extinguishers to Mid-Island Fire and they were replaced for just under \$100

6. New Business:

1. Records retention (Wanda) - Canadian Revenue Agency requires 6 year retention.

MOTION (Ken) - Records to be retained for 10 years. *carried*

MOTION (Noni) - Envelopes in drop box will be destroyed once information is captured and reconciled. *carried*

2. Plumber (Gary) - Phil George is interested in becoming plumber for Rollo. He is not certified in BC but is a trained plumber.

3. Water portfolio (Howard) - Howard assuming responsibility for Rollo water portfolio

7. **Reports:**

1. Treasurer/Membership – Wanda

chequing \$11,750.37

grants \$2100.00

savings \$15,112.33

- QuickBook accounting program now set up and needs a bit more tweaking

- 1 outstanding invoice for locker rental for Spinners and Weavers has been addressed

- eTransfer set up for payments as cheaper compared to cost of cheque and postage

- GSCA.finance email set up for eTransfers

2. Secretary/Communications - Ken - worked with Hilary to update website

3. Events & Keys – Kaamran - water permits now posted on wall and Rollo logo updated with ‘Rollo Seniors Centre’

4. Supplies - Kim - will be taking stock of supplies

5. Maintenance - Kim/Howard - Biologist hired by PHC will do site visit to rule out the presence of wetland and therefore advise about building site. Rollo will be copied on the report. VIHA water report noted crack in well cover that must be eventually replaced. **TO DO (Howard)** - seal well cover crack as interim fix.

8. **Meeting adjourned by Gary at 11:03**